Dates and Deadlines:

<table>
<thead>
<tr>
<th>Intakes</th>
<th>Application Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>September, 2017</td>
<td>June, 2017</td>
</tr>
<tr>
<td>February, 2018</td>
<td>December, 2017</td>
</tr>
<tr>
<td>May, 2018</td>
<td>March, 2018</td>
</tr>
<tr>
<td>September, 2018</td>
<td>June, 2018</td>
</tr>
</tbody>
</table>

Courses Available:

- Certificate II in Production of Culinary and Beverages (3 Semesters / 18 Months)
- Certificate III in Hotel Management (3 Semesters / 18 Months)
- Certificate III in Tourism Management (3 Semesters / 18 Months)
- Certificate III in Production and Services in Restaurant and Entertainment Venues (3 Semesters / 18 Months)

Entry Requirements:

- Academic: For Cert II Level courses - Grade 10 / 50% (Overall)
  For Cert III Level courses - Grade 12 / 50% (Overall)
- English: IELTS: 5.5 (Overall) or equivalent score in PTE/TOEFL/CAE or English Placement Test of VCHTM

Tuition Fee:

All prices for our hospitality and tourism management programmes are quoted in Euros:

<table>
<thead>
<tr>
<th>Courses</th>
<th>Tuition Fee (Two Semesters)</th>
<th>University Enrolment and Examination Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate II in Production of Culinary and Beverages (3 Semesters / 18 Months)</td>
<td>€3000 (Payable upon receiving Enrolment Certificate from Ministry of Education)</td>
<td>€950 (Payable after visa Approval) and €950 before start of second semester)</td>
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<td>Certificate III in Hotel Management (3 Semesters / 18 Months)</td>
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<td>Certificate III in Production and Services in Restaurant and Entertainment Venues (3 Semesters / 18 Months)</td>
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<td>€950 (Payable after visa Approval) and €950 before start of second semester)</td>
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</table>
Application Procedure:

Steps To Apply:

**Step 1: Offer Letter**

Email following documents to admission@vchtm.com:

1. Application Form duly filled and signed by the student and verified by the agency (if any)
2. Copy of Passport (Photocopy of Front and last page)
3. Completion/Passing Certificate of Grade12/Grade 10 (Photocopy)
4. Detailed Mark sheet/Transcript of Grade 12/Grade 10 (Photocopy)
5. Migration Certificate issued by the Board of Education or last school attended (Photocopy)
6. Recent Photograph of the student

Processing Time: 2 working days.

**Step 2: Enrolment Certificate issuance by the Ministry of Education**

Pay Application Fee of EURO 200 and Courier Original documents to the Admission Office as follows:

1. Application Form duly filled and signed by the student and verified by the agency (if any)
2. Signed 5 Pages of the Offer Letter
3. Copy of Passport (Photocopy of Front and last page)
4. Completion/Passing Certificate of Grade12/Grade 10 (Original Apostille)
5. Detailed Mark sheet/Transcript of Grade 12/Grade 10 (Original Apostille)
6. Migration Certificate issued by the Board of Education or last school attended (Original Apostille) - Refer to the Template below
7. Medical Certificate (Original Apostille) - Refer to the Template below
8. Letter of Attorney (Original Apostille) – Refer to the Template below
9. Four Recent Photograph of the student
10. Proof of payment - Application Fee of EURO 200 (Non-Refundable/Non-Transferable) please refer to “schedule of payment” in the offer letter.

Documents from Point 4 to 8 must be apostaled *

*Important: If the country is a member of Hague Convention (i.e. India and Sri Lanka please refer to the https://www.hcch.net/en/states/hcch-members) then the documents will be apostille in their own country else the documents will be attested (Notary + Ministry of Foreign Affairs + Ministry of Education) in the respective country and then will be legalized by the Bulgarian Embassy in the respective country

Admission Office Address:
Victoria College of Hotel and Tourism Management Ltd.
32 Milin Kamak str.
Sofia 1421
Bulgaria

Processing Time: 3 to 4 weeks upon submission of documents with the Ministry of Education in Bulgaria

**Step 3: Payment of “Tuition Fee”**: Students are required to pay to Victoria College of Hotel and Tourism Management upon receiving approval of Enrolment Certificate from the Ministry of Education via wire transfer to:

**Bank Details:**
Account Name : Victoria College of Hotel and Tourism Management Ltd.
Account Number/IBAN : BG36UNCR70001522780985
Bank Name : UniCredit Bulbank
Swift/BIC : UNCRBGSF
SAMPLE OF MEDICAL CERTIFICATE (This must be on the official letterhead of the doctor)

MEDICAL CERTIFICATE

This is to certify that I have examined <Student’s name> son of <Father’s name> born on <DD/MM/YYYY> who is not suffering from any communicable or infectious disease medically and he is in good health.

Hence, <Student’s Name> will be able to attend the institution abroad.

<Sign of the Doctor>
<Name of the Doctor>
Registration No.
<Address>
<Stamp>

SAMPLE OF MIGRATION CERTIFICATE (This must be on the official letterhead of the board or school)

MIGRATION CERTIFICATE

This is to certify that <Student’s Name> son of <Father’s Name> has pursued his higher senior secondary schooling with us during the year <Academic year> and has cleared with <division>. His enrolment number as per our records is <number>.

We would also like to confirm that with his current subjects and qualification he is eligible to study further for his Bachelor’s within India or abroad.

Yours truly,

<Sign>
<Name of the Principal/Secretary>
<Stamp>